

L. R. S. 58]

Previous references.

Later references.

E. A. 99 sl 2-

E. A. 8371 sl 1.



(E. A. 9)

File No. 99 of 15-

Serial Nos. 1

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 1

Part B for December 1915

SUBJECT.

Special Interview Day.

O. M. No. 977-1023—E. A. 11-15-1, dated 13th Dec. 1915

Special Interview Day.

Directs that every Thursday be observed as — by Government officers for the transaction of business with the public and other officers.

under 1

GENERAL AND REVENUE SECRETARIAT.

(S. H. G.)

NOTES.

File No. 99

FILE HEADING.

Special Interview Day

From

No.	Dated		Received
Diary No. }	Enclos.	Spare Copies.	{ Serial No.

BRIEF ABSTRACT OF LETTER.

NOTES AND ORDERS.

NOTES—First Sheet.

P 298 ³
26-11-14 ✓

G.R.S. 13]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

I beg to submit herewith for favour of
order a draft order requiring officers
to fix Thursday, from 2 to 5 PM,
for interviews etc.

Dues
Dues 18/11

cs ✓ Informal subject for next Council
meeting: — include in Agenda Dues 18/11

N.B.—Should routine notes be written on small slips,
the notes must be copied, or slips pasted on
this form.

4 11 3
G. R. S.

Extract from the Proceedings of the 366th Meeting
of the Council of His Highness the Maharaja,
held at Bangalore on the 24th & 25th November 1915.

21. SUBJECT. - (Outside the Schedule).

Draft order in regard to hearing petitioners by
Heads of Departments &c.

3
OPINION OF THE COUNCIL.

The draft order may be approved.

Sd. M. Visvesvaraya,
Dewan of Mysore.

"EXTRACT"

D. M. Narayana Rao 26/11,
Secretary to Government, —
General Department.

Serial
No.

A.D.S.N. input up.

Dunghao
28/11

4

Dewan)

2708

29.11.15

6 5
2

Submitted to His Highness.

5 Paragraphs^x 28 and 29 of the rules relating to the Efficiency of Officers require that Government officers should be easily accessible to the public and that the hours during which they will be ordinarily accessible should be notified in a suitable manner. It would conduce to the convenience of the public as well as to the despatch of their own work if the officers should, in addition to any other arrangement they may have for the purpose, set apart some hours on an appointed day every week for interviews and conferences.

2. For this purpose, it is proposed to issue the accompanying draft order requiring Heads of Departments and all other officers whose official work brings them in contact with the public to devote, when at head quarters, 3 to 5 hours every Thursday commencing from 12 noon for hearing petitioners and transacting business with the public and other Government officers.

3. The draft Government Order is agreed to by the Members of Council and may be approved.

U. Thirumala -

4th Dec. 1915 -

Record of Cases submitted for the Orders
of His Highness the Maharaja

Subject.

Draft order requiring Heads of
Departments and other officers to devote
when at headquarters, 3 to 5 hours every
Thursday for hearing petitioners and
transacting business with the public and
other Government officers.



516 6

Order.

KRM

10/12/15

Secretary

Please change the form of Draft
into a Circular Memorandum &
see printed copies reach all
Subordinate offices within three
weeks.

11.12.15. do

8

There is something about the 3rd VII in note of Dec's
meeting 11/12/15.

Serial
No.

1

To

The Heads of Departments

The Deputy Commissioners of Districts

The Secretaries to Government.

G.O. no 8M. no 974-1023 / E. A 11-15-1

Dated the 13th December 1915.

Direct that every Thursday be observed as
Special Interview day by Govt Offices for
the transaction of business with the Public
and other officers.

Revised draft.

Special Interview day.

Draft.

17/12/15
Circular *in* Memorandum

Proceedings of the Government of His Highness the Maharaja of Mysore.

~~Circular~~ No. 977-1023/E.A. 11-15-1.

Dated 13th December 1915.

In the suggestions for improving the Efficiency of Officers issued with G.O. No. G.6421-68/E.A.7-14 dated 19th December 1914, it is provided that Government officers should be easily accessible to the public and that the hours during which they will be so accessible should be notified in a suitable manner. Government consider that it would conduce to the convenience of the public as well as to ~~the~~ despatch of their own work if the officers will, in addition to any other arrangement they may have for the purpose, set apart a few hours on an appointed day every week for interviews and conferences.

2. Heads of Departments and Deputy Commissioners and all other officers whose official work brings them in contact with the public are accordingly requested to devote, when at headquarters, 3 to 5 hours every Thursday commencing from 12 noon for ~~hearing petitioners and~~ transacting business with the public ^{and} other Government officers, ^{and} members of the public and for hearing petitioners.

3. Any change in the hours named above that may be considered necessary by any officer holding the rank of ~~Head~~^{Head} of a Department or Secretary to Government should be reported to Government and in the case of subordinate officers to the Head of the Department or the Deputy Commissioners concerned.

4. A notice ^{specifying} ~~giving~~ the hours of interest view should be posted in a ^{prominent} ~~suitable~~ place ^{in each office} for the information of the public.

To be approved in Council
20.11.15
RB

Pyndu
Secretary

Secretary to Government,
General Department.

To
The Heads of Departments.
The Deputy Commissioners of Districts.
The *Min* Secretaries to Govt

11
S. O.

Special Interview Day.

No. 977-1023
E. A. 11-15-1

GENERAL AND REVENUE SECRETARIAT,
Dated Bangalore, 13th December 1915.

CIRCULAR MEMORANDUM.

In the suggestions for improving the Efficiency of Officers issued with Government Order No. G. 6421-68—E. A. 7-14, dated 19th December 1914, it is provided that Government officers should be easily accessible to the public and that the hours during which they will be so accessible should be notified in a suitable manner. Government consider that it would conduce to the convenience of the public as well as to despatch of their own work if the officers will, in addition to any other arrangement they may have for the purpose, set apart a few hours on an appointed day every week for interviews and conferences.

2. Heads of Departments and Deputy Commissioners and all other officers whose official work brings them in contact with the public are accordingly requested to devote, when at headquarters, 3 to 5 hours every Thursday commencing from 12 noon for transacting business with other Government officers and members of the public and for hearing petitioners.

3. Any change in the hours named above that may be considered necessary by any officer holding the rank of Head of a Department or Secretary to Government should be reported to Government and in the case of subordinate officers to the Head of the Department or the Deputy Commissioner concerned.

4. A notice specifying the hours of interview should be posted in a prominent place in each office for the information of the public.

By Order,

V. R. THYAGARAJA IYER,
Secy. to Govt., Rev. Dept. in charge of Gen. Dept.

To—The Heads of Departments.
The Deputy Commissioners of Districts.
The other Secretaries to Government.

Exd—C.R.

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**Government of His Highness the Maharaja
of Mysore.**

GENERAL AND REVENUE DEPARTMENTS.

J. M. No. 977-1023—E. A. 11-15-1, dated 13th Dec. 1915

Special Interview Day.

Directs that every Thursday be observed as — by Government officers for the transaction of business with the public and other officers.